

TEXAS FOSTER YOUTH JUSTICE PROJECT

TEXAS DRIVER LICENSE CHECKLIST

Under 18 and living in a foster home

- _____ **Apply in person at a Texas Driver's License Office**
- _____ **Your foster parent must go with you to the Driver's License Office**
- _____ **Present proof of your identity**
- _____ **Present proof that you are a US citizen or have lawful presence in the US**
- _____ **Present proof of social security number** (by either providing your social security number OR completing the Social Security Affidavit, which will be available at the driver's license office)
- _____ **Complete the *Driver License Application* and bring it with you** (the application can be obtained at the driver's license office and is also located here: <http://www.txdps.state.tx.us/internetforms/Forms/DL-14A.pdf>)
- _____ **Your CPS caseworker or foster parent must sign the *Driver License Application***
- _____ **Bring your *DFPS Foster Youth Driver License Fee Waiver Letter***; your CPS or PAL caseworker will give this to you and it must be signed by your caseworker. Once the letter is signed, it is only good for 30 days.
- _____ **Bring your Driver Education completion certificate**
- _____ **Bring one of the following:**
 - High school diploma
 - GED certificate
 - *Verification of Enrollment and Attendance Form*, signed by an administrator at your school (there is a link to this form here: <http://www.txdps.state.tx.us/DriverLicense/ApplyforLicense.htm>)
- _____ **Complete the *Texas Residency Affidavit*** (located at: <http://dps.texas.gov/internetforms/Forms/DL-5.pdf>); **your foster parent must sign this form**
- _____ **Your foster parent must provide at least two forms of verification that he or she resides in Texas.** The adult who signs your *Residency Affidavit* and who provides verification of Texas residency must be the same adult who accompanies you to get your driver's license.
- _____ **Bring a car that has current insurance that covers you, and current registration in order to take the driving test**

TEXAS FOSTER YOUTH JUSTICE PROJECT

TEXAS DRIVER LICENSE CHECKLIST

Under 18 and living in a residential child-care center

_____ **Apply in person at a Texas Driver's License Office**

_____ **Present proof of your identity**

_____ **Present proof that you are a US citizen or have lawful presence in the US**

_____ **Present proof of social security number** (by either providing your social security number OR completing the Social Security Affidavit, which will be available at the driver's license office)

_____ **Complete the *Driver License Application* and bring it with you** (the application can be obtained at the driver's license office and is also located here: <http://www.txdps.state.tx.us/internetforms/Forms/DL-14A.pdf>)

_____ **Your CPS caseworker or residential child-care provider must sign the *Driver License Application***

_____ **Bring your *DFPS Foster Youth Driver License Fee Waiver Letter***; your CPS or PAL caseworker will give this to you and it must be signed by your caseworker. Once the letter is signed, it is only good for 30 days. If you are having trouble getting your license fee waiver, please check out *I am having trouble obtaining my DFPS Foster Youth Driver License Fee Waiver letter. What should I do?* in our resource page under *Getting a Driver's License*.

_____ **Bring your Driver Education completion certificate**

_____ **Bring one of the following:**

- High school diploma
- GED certificate
- *Verification of Enrollment and Attendance Form*, signed by an administrator at your school (there is a link to this form here: <http://www.txdps.state.tx.us/DriverLicense/ApplyforLicense.htm>)

_____ **Complete the *Texas Residency Affidavit*** (located at: <http://dps.texas.gov/internetforms/Forms/DL-5.pdf>); **your residential child-care provider must sign this form**

_____ **Your residential child-care provider must do one of the following:**

_____ **Go with you to the driver's license office and show his or her ID and provide at least two forms of verification that he or she resides in Texas**. The adult who signs your *Residency Affidavit* and who provides verification of Texas residency must be the same adult who accompanies you to get your driver's license.

OR

_____ **Sign a letter confirming the address where you live and that you receive mail there; this letter **MUST BE NOTARIZED****. The notarization process involves the adult swearing before a notary that he is who he says he is, and usually involves paying a fee for the notary service. An example letter can be found here.

_____ **Bring a car that has current insurance that covers you, and current registration in order to take the driving test**

TEXAS FOSTER YOUTH JUSTICE PROJECT

TEXAS DRIVER LICENSE CHECKLIST

Over 18

_____ Apply in person at a Texas Driver's License Office

_____ Present proof of your identity

_____ Present proof that you are a US citizen or have lawful presence in the US

_____ Present proof of social security number (by either providing your social security number OR completing the Social Security Affidavit, which will be available at the driver's license office)

_____ Complete the *Driver License Application* and bring it with you (the application can be obtained at the driver's license office and is also located here: <http://www.txdps.state.tx.us/internetforms/Forms/DL-14A.pdf>)

_____ Bring your *DFPS Foster Youth Driver License Fee Waiver Letter*; your CPS or PAL caseworker will give this to you and it must be signed by your caseworker. Once the letter is signed, it is only good for 30 days. If you are having trouble getting your license fee waiver, please check out *I am having trouble obtaining my DFPS Foster Youth Driver License Fee Waiver letter. What should I do?* in our resource page under *Getting a Driver's License*.

Note: if you are no longer in foster care, you will not be eligible for the fee waiver.

_____ Bring proof that you have completed a six hour Adult Driver Education Course (information about the course can be found here: <http://www5.esc13.net/drivers/faq-adult-driver-ed-course.html>)

_____ Provide proof that you have resided in Texas for at least 30 days. You can do this in three different ways:

_____ Present at least two different documents that show your name and Texas address. A list of acceptable documents can be found here:

_____ If you still live in a foster home, complete the *Texas Residency Affidavit* (located at: <http://dps.texas.gov/internetforms/Forms/DL-5.pdf>) and have your foster parent sign this form. In addition, your foster parent must go with you to the driver's license office and show his or her ID and provide at least two forms of verification that he or she resides in Texas. The adult who signs your *Residency Affidavit* and who provides verification of Texas residency must be the same adult who accompanies you to get your driver's license.

_____ If you live in a residential child care center, complete the *Texas Residency Affidavit* (located at: <http://dps.texas.gov/internetforms/Forms/DL-5.pdf>) and have your residential child-care provider sign the form and do one of the following:

_____ Go with you to the driver's license office and show his or her ID and provide at least two forms of verification that he or she resides in Texas. The adult who signs your *Residency Affidavit* and who provides verification of Texas residency must be the same adult who accompanies you to get your driver's license.

OR

_____ **Sign a letter confirming the address where you live and that you receive mail there; this letter MUST BE NOTARIZED.** The notarization process involves the adult swearing before a notary that he is who he says he is, and usually involves paying a fee for the notary service. An example letter can be found here.

_____ **Bring a car that has current insurance that covers you, and current registration in order to take the driving test**