# Help! I need an ID TNOYS Annual Conference



Mary Christine Reed

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Texas Foster Youth Justice Project of Texas RioGrande Legal Aid

## Presenters

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# **Texas Foster Youth Justice Project** Educating foster youth about their legal rights

#### Hotline: (877) 313-3688 Email: info@texasfosteryouth.org Website: www.texasfosteryouth.org

Statewide program Assists current and former foster youth with legal problems

Assists groups of current and former foster youth with legal problems

Provides guidance for those that work with current and former foster youth Assists homeless, unaccompanied youth with legal problems

### **Project Staff**



**Texas Foster Youth Justice Project** 



## TFYJP: A Guide for Those "Aging Out" of Foster Care in Texas

**7<sup>th</sup> edition (2019)** 

Download for free at <u>www.texasfosteryouth.org</u>

Order bound copies for free by emailing <u>info@texasfosteryouth.org</u>



### Texas Foster Youth Justice Project (TFYJP): Common Project Cases

**CPS** records

Extended Foster Care/ Return to Foster Care/ Supervised Independent Living

Representation in CPS court

Healthcare issues

Access to transition services

Education issues

Juvenile/criminal records Name change/correction Identity documents Foster youth benefits Immigration/Citizenship Contact with/access to siblings General advocacy

# Handouts on Whova App

How Homeless and Unaccompanied Youth Can Get Their Texas Birth Certificate and Texas ID Card and Texas Driver's License (English and Spanish versions)

How Foster Youth Can Get Their Texas Birth Certificate and Texas ID Card and Texas Driver's License (English and Spanish versions)

More Materials and Handouts for Help I Need and ID! (document with link to Dropbox folder with additional materials including PowerPoint Slides)

PowerPoint Slides and document with link to Dropbox folder also on <u>TexasFosterYouth.org</u> on Identification Documents page

## Materials Youth Experiencing Homelessness

How Homeless and Unaccompanied Youth Can Get Their Texas Birth Certificate and Texas ID Card and Texas Driver's License (English and Spanish versions)

Certification of Homeless Status Form for Texas Birth Certificate and Texas Identification Card and Driver's License (Microsoft Word and Adobe PDF)

DPS Homeless Youth Driver License Fact Sheet

**DPS Homeless Youth ID Fact Sheet** 

# Materials Youth In Foster Care

How Foster Youth Can Get Their Texas Birth Certificate and Texas ID Card and Texas Driver's License (English and Spanish versions)

DFPS Foster Care Residency Verification Form K-908-2042

DPS Foster Youth Driver License Fact Sheet

DPS Foster Youth ID Fact Sheet

# General Materials

DPS What it Takes to Apply DL-57 for ID/License brochure

DPS License and ID Applications DL-14A (Minor) and DL-14B (Adult)

HB 123 (2019 ID Docs Law)

SB 2054 (2021 Fees Driver Ed Courses and Exams)



#### Why Do Youth Need Identification Documents?

**Texas Foster Youth Jy** 

# Why Do Youth Need Identification Documents?

- Employment
- Housing
- Bank account
- Public benefits
- Airport
- Police
- ► To Drive
- Financial Aid
- College Enrollment

- GED
- Vote
- Library
- Pawn Shop
- Gym Membership
- Entry Into Building
- Obtain Other Identification Documents
- ► To Function in Our Society
- • •

**Texas Foster Youth Justice Project** 

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# Why Do Youth Need Identification Documents?



- If you start process to obtain documents pre-16, you can identify problems before they become huge barriers
- Original, certified copies (not photocopies)
- Track down birth certificate
- Delays in ordering/obtaining original/certified documents
- Visits to Social Security and DPS officepandemic closure/delay
- Time Consuming Process

**Texas Foster Youth Justice Project** 

# Why Do Youth Need Identification Documents?



#### Name Issues

- Failure to update birth certificate and Social Security card post paternity/OAG order or post adoption (failed adoption)
- Incorrect name on birth certificate (e.g., "Infant Smith")
- Variations of name used throughout child's life
- Locating court orders proving name change

**Texas Foster Youth Justice Project** 

# Identification Document Basics



Need original/certified documents



Make paper and electronic copies of front and back for records of youth/others

You Sec

Youth store documents in secure place

ID/License is the only document that youth carries around Access when needed



Proper care of identification documents is a life skill

Ongoing coaching

Advocate assistance required for success in gathering required documentation to obtain identification documents

Identification Document **Basics** Youth Born in Another Country

No U.S. birth certificate showing youth was born in a U.S. state, must assume not a citizen unless there is other certified documentation of citizenship

Must sort out whether they have some sort of legal status in the U.S. and obtain documentation of their status, if any. No immigration status or proof of it-no Texas ID/License

Consult immigration specialist for possible forms of relief

TFYJP: possible assistance if youth has status but needs assistance in obtaining proof

By age of 16, the Texas Department of Family and Protective Services (DFPS) must provide youth with original or certified copies of: Birth Certificate Social Security Card Texas Driver's License or Identification Card Tex. Fam. Code § 264.121(e), (e-1)

DFPS must designate PAL staff as contact person to assist youth who has not received document by 16 Youth must be given contact information of the contact Youth who misplace documents should receive assistance in obtaining a replacement or information about obtaining duplicate copy as appropriate Tex. Fam. Code § 264.121(e)

When youth discharged from foster care and is 18+ or emancipated, must provide copy and certified copy/original (unless youth already has)

Birth Certificate, ID Card or License, Social Security Card Immunization records and Information in Health Passport Medicaid proof of enrollment Tex. Fam. Code § 264.121(e-1)

DFPS and CASA "shall develop procedures to ensure that a foster child obtains a driver's license or personal identification card before the child leaves the conservatorship of the department"

Tex. Fam. Code § 264.1213

Attorney Ad Litem AND Guardian Ad Litem (CASA) are required to make sure youth 16+ has:

Birth Certificate, Social Security card, DPS License or ID Card

Tex. Fam. Code § 107.003(b)(3)(B) and § 107.002(b-1)(3)

New Law Identification Documents Youth Experiencing Homelessness or in Foster Care

#### HB 123 (2019) Identification Documents for Homeless and Foster Youth

- Texas Birth Certificate
  - No Parent/Guardian Consent Required
  - No Fee
- **DPS ID or License** 
  - No additional proof of residency required (See also 37 TAC 15.49 Proof of Domicile)
  - No Fee
  - Fees covered by donations-but more than enough has been donated

Does not cover Social Security cards (federally issued)

#### Even Newer Law Funding Driver Education/Exam Fees

### SB 2026 (2021) Funding for Driver Education and License Exam Fees

Covers current and aged out foster youth up to age 26 youth experiencing homelessness (McKinney-Vento certified)

Funds are excess funds donated to DPS for identification cards and licenses for foster and homeless youth

Any fee associated with meeting requirements to become licensed driver to appropriate entities (driver education schools

Texas Workforce Commission will administer funds

Not signed yet by governor

Don't expect quick setup or access

#### If age 6-17

- Unexpired ID/License
- Certified copy of medical record that lists d/o/b or age
- School ID Card or certified record, transcript or report card for current or prior year
- Can't order online
- <u>Social Security Program Operations Manual RM</u> <u>10210.420 Priority List of Acceptable Evidence of</u> <u>Identity Documents</u>

### Social Security Cards

#### If Over 18

- Unexpired ID/License
- Non-government employee ID card showing name & either photograph or DOB
- Certified copy of medical record that lists d/o/b or age
- School ID Card or certified record, transcript for current year
- Can't order online w/out current ID and "credit history"
- <u>Social Security Program Operations Manual RM</u> <u>10210.420 Priority List of Acceptable Evidence of</u> <u>Identity Documents</u>

### Social Security Cards

#### Pandemic Office Closure

- Call with youth and find out what they can do
- If won't give an in-person appointment and want them to mail in original documents
  - Don't mail in difficult/expensive to replace documents (immigration, foreign issued)
  - Use advocate's address to prevent problems with return of documents
- > Youth in Foster Care Request SSI Coordinator obtain

### Social Security Cards

#### Who is Covered by New ID Docs Law

Homeless Child or Youth

- The meaning assigned by <u>42 U.S.C. Section 11434</u> (the McKinney-Vento Homeless Assistance Act)
- Individuals who lack a fixed, regular, and adequate nighttime residence including
  - sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason; are living in motels, hotels, trailer parks, or camping grounds due to the lack of alternative adequate accommodations; are living in emergency or transitional shelters; or are abandoned in hospitals;

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Homeless Child or Youth Continued

- Individuals who lack a fixed, regular, and adequate nighttime residence including
  - primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings
  - living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings; and
  - migratory children are living in described circumstances

Age Range for Homeless Child or Youth

- Age 0-21 (or 22 for students in special education)
- McKinney-Vento Act has no program specific age requirement-age eligibility is the same as access to public education services under state and federal law
- Texas "younger than 21 years of age on the first day of September of the school year in which admission is sought" <u>Tex. Education Code 25.001 (b)</u>
- Students receiving special education entitled to services through the end of the school year in which they attain 22nd birthday
- Other federally funded early childhood programs use McKinney-Vento certification

Unaccompanied <u>AND</u> Accompanied Children and Youth Experiencing Homelessness

- No requirement that be unaccompanied
- Parents/caregivers can use to obtain birth certificates which can be a critical for accessing benefits

Foster Youth and Young Adults

- Children or youth under age 18 in the managing conservatorship of DFPS
- Young adults at least 18 years of age, but younger than 21 years of age residing in foster care placement paid for by DFPS
  - Extended Foster Care, including Supervised Independent Living placement
  - Does not cover young adults who aged out of foster care not currently in care-but may qualify as homeless

#### Documentation of Coverage DFPS Form 2042 Foster Care Residency Verification

Form K-908-2042, Youth or Young Adult in Foster Care Residency Verification for a Driver License or State ID Fee Waiver



Form K-908-2042 Revised August 2020

#### Youth or Young Adult in Foster Care Residency Verification for a Driver License or State Identification Card Fee Waiver

**Purpose:** This form is completed by DFPS staff to confirm that the applicant identified below meets the requirements in the Texas Transportation Code Section <u>5521.1811</u> or <u>5521.1015</u> that authorizes the Texas Department of Public Safety (DPS) to waive fees related to the issuance of a driver license or state identification card as long as there is funding available in the DPS identification fee exemption account. Refer to the DFPS Driver License and State Identification Resource Guide for guidance on completion of this form.

Directions: If the applicant is a minor in the managing conservatorship of DFPS, this certification must be signed by the applicants' DFPS primary caseworker or supervisor.

If the applicant is an individual 18 years of age but under age 21 and in a DFPS-paid placement, this certification must be signed by the applicant's DFPS primary caseworker or other authorized DFPS staff. This form does not need to be notarized.

The Application for Texas Driver License or Identification Card DPS Form DL-14A or Form DL-14B must be completed and signed. For youth under age 18, the DFPS primary caseworker signature of authorization is required on the driver license application to issue a driver license. If the DFPS primary caseworker does not go with the youth to the driver license office, they must ensure the driver license application is notarized before the youth goes to the driver license office. DFPS primary caseworker authorization is not required to obtain a state identification card. For the state identification card, the youth can sign the application at the Driver License Office in the presence of a DPS employee.

#### YOUTH OR YOUNG ADULT INFORMATION

Full name of the youth or young adult:

DFPS Person ID (PID) Date of birth:

#### Mailing Address

Note: A youth or young adult may use the caseworker's address as the Mailing Address. This eliminates the requirement to make a change of address when a youth or young adult changes placements. Caseworker's Name (Attention of):

Caseworker's DFPS office address:

#### Current Address

A youth or young adult may use their current, physical address as the mailing address if the youth is in an intended to be permanent placement or a young adult chooses to have mail sent directly to them and plans to inform DPS every time they change placements:

Placement Name:

Placement Address:

The applicant meets the following requirement (check the appropriate boxes):

- Is a minor in the managing conservatorship of DFPS; or
- Is an individual at least 18 years of age but under age 21 and in a paid DFPS placement;
- and
- Resides at the current address listed above

#### Documentation of Coverage DFPS Form 2042 Foster Care Residency Verification

DFPS Caseworker is responsible for a youth obtaining ID documents before they turn 16

- Form facilitates process, but does not end involvement
- Provides proof that in DFPS conservatorship
- Establishes Texas Residency
- Fee waiver for Texas ID/License and birth certificate
- Complete for youth in foster care or extended foster care
- Single Source Community Care (SSCC) caseworker=DFPS Caseworker (page 2)

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- Help youth gather all required documents and send with caring adult

#### Documentation of Coverage DFPS Form 2042 Foster Care Residency Verification

Completing Application for Texas Driver License or Identification Card

- DL-14B Texas Driver License or Identification Card Application (Minor)
  - If under 17 years and 10 months
  - Must be signed by caseworker before a notary for driver's license
  - If youth is obtaining ID, not required but filling out = correct information
- DL-14A Texas Driver License or Identification Card Application (Adult)
  - If 17 years and 10 months or older
  - Must be signed by caseworker before notary for driver's license under 18 otherwise the youth/young adult will sign at DPS office
  - Helping fill out = correct information

#### Documentation of Coverage DFPS Form 2042 Foster Care Residency Verification

Texas Law update address and obtain new ID/license whenever you move

- Law allows foster youth to use caseworker's office address as mailing address
- Caseworker completes mailing address (office address including c/o their name) and youth's current placement address.
- If in placement that is intended to be permanent, such as with a relative or a foster home of several years, youth can use current address as the mailing address on the application form for ID or license, otherwise use office address
  - Facilitates receiving official notices
- Young adults decide which address to use discuss options and responsibilities
## Documentation of Coverage Certification of Homeless Status

#### **Certification of Homeless Status Form**

- Developed by Texas Foster Youth Justice Project and Texas Appleseed
  - Texas Education Agency provided input
  - DPS and Vital Statistics have included in their procedures and guidance
  - Form available at TexasFosterYouth.org and in materials



#### Documentation of Coverage Certification of Homeless Status

#### Document must:

- Certify that a child or youth is homeless as defined by McKinney-Vento Assistance Act 42 U.S.C. Section 11434a
- Be issued by:
  - School district in which the child or youth is enrolled;
  - Director of an emergency shelter or transitional housing program funded by the United States Department of Housing and Urban Development; or,
  - Director of basic center for runaway and homeless youth or a transitional living program

Certification of Homeless Status for Texas Birth Certificate and Texas Identification Card and Driver's License



Full Name of	
Homeless Child/Youth:	
Date of Birth:	

certify, to the best of my knowledge and belief, that on the date listed below, the above-named individual is a homeless child or youth, as defined by 42 U.S.C. Section 11434a, the McKinney-Vento Homeless Assistance Act. I provide this certification in my capacity as (check one below):

- □ A designated district liaison with the school district where the child/youth listed above is enrolled
- □ The director of an emergency shelter or transitional housing program funded by the United States Department of Housing and Urban Development
- □ The director of a basic center for runaway and homeless youth
- □ The director of a transitional living program

Signature:	Date:
Title:	
Employer:	
Email:	Phone Number:
Address:	

### Documentation of Coverage Certification of Homeless Status

#### Definition of Homeless Child or Youth,

as Defined by 42 U.S.C. Section 11434a, the McKinney-Vento Homeless Assistance Act

#### The term "homeless children and youths"-

means individuals who lack a fixed, regular, and adequate nighttime residence Includes—

- (i) children and youths who are sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason; are living in motels, hotels, trailer parks, or camping grounds due to the lack of alternative adequate accommodations; are living in emergency or transitional shelters; or are abandoned in hospitals;
- (ii) children and youths who have a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings;
- (iii) children and youths who are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings; and
- (iv) migratory children who qualify as homeless for the purposes of this part because the children are living in circumstances described in clauses (i) through (iii) above.

#### **Birth Certificates**

Effective September 1, 2019: Texas Health and Safety Code §191.0049: State and Local Registrars and County Clerks shall provide birth records (birth certificates) to homeless children and youths as defined by 42 U.S.C. Section 11434a, the McKinney-Vento Homeless Assistance Act, without fee or parental consent. See <u>here</u> (<u>https://www.dshs.state.tx.us/vs/reaproc/Birth-Certificate-for-Foster-or-Homeless-Youth.aspa</u>) for more information.

#### Texas Identification Cards and Driver's Licenses

Effective September 1, 2019: Texas Transportation Code §521.1015 states that a homeless child or youth, as defined by 42 U.S.C. Section 11434a, the McKinney-Vento Homeless Assistance Act, may provide a copy of their birth certificate as proof of their identity and U.S. citizenship, provide a letter from one of the entities listed on this form, certifying the child or youth is homeless and does not have a residence or domicile, and obtain a personal identification certificate (Texas ID) without the signature, presence of or permission from the parent or guardian of the child or youth and be exempt from payment of the ID card fee. Texas Transportation Code §521.1811 waives the fee for a driver's license for a homeless youth. See DPS Homeless Child or Youth Driver's License Fact Sheet.

#### Additional Information

How Homeless and Unaccompanied Youth Can Get Their Texas Birth Certificate, and Texas ID Card and Texas Driver's License under <u>Identification Documents</u> on <u>TexasFosterYouth.ora</u>.

DPS Homeless Child or Youth Driver's License Fact Sheet under Identification Documents on TexasFosterYouth.org.

DPS Homeless Child or Youth Identification Card Fact Sheet under Identification Documents on TexasFosterYouth.org.

Certification of Homeless Status for Texas Birth Certificate and Texas Identification Card and Driver's License Form ver. 9-23-2020 Developed by Texas RioGrande Legal Aid-Texas Foster Youth Justice Project <u>TexasFosterYouth.org</u>

#### Documentation of Coverage Certification of Homeless Status

**Birth Certificate Basics** 

Must be obtained from state where youth was born

Different rules about obtaining for each state

Local birth certificate offices sometimes are more flexible/quick

Some other states have similar provisions that allow for waiver of fees for homeless, school personnel to help obtain for homeless youth

If youth was adopted-still obtain from state where youth was born

Foreign born youth with adoption in Texas-may have Texas birth certificate but not proof of US citizenship

**Obtaining Texas Birth Certificate** 

No parental/DFPS consent required if under 18!

To obtain fee waiver can't order online

Must visit office <u>dshs.texas.gov/vs/local.aspx</u> or order by mail

Some offices issue birth certificate no matter where you were born in Texas, if born in different county, select *Local Birth Certificate Issuers* 

Local office=quicker (if they understand the law)

Texas Vital Statistics website Birth Certificate for Foster or Homeless Youth

**Obtaining Texas Birth Certificate** 

More information on <u>Texas Foster Youth Justice Project webpage</u>:

How Homeless and Unaccompanied Youth Can Get Their Texas Birth Certificate, and Texas ID Card and Texas Driver's License

Problems?

- Ask office to check the <u>dshs.texas.gov/vs/local.aspx</u>
- Ask to speak to supervisor
- Ask office to call the State Vital Statistics office
- Obtain name of person denying, reason for denial and contact TFYJP

**Documents Needed for Texas Birth Certificate** 

Primary Acceptable Document (if over 18 can also use to order online by uploading copy but will have to pay fee)

- Driver's License from a U.S. State
- Federal or State ID Card
- Military ID Card
- U.S. Passport
- Offender ID from Texas Department of Criminal Justice, U.S. Facility

**Documents Needed for Texas Birth Certificate** 

#### If No Primary Acceptable Document

Two Secondary Acceptable ID OR One Secondary Acceptable ID and Two Supporting Documents

Complete list at <u>Texas Vital Statistics</u>



Secondary Acceptable Documents Youth Likely to Have

- Current School or Work ID
- Social Security Card (be sure signed) or, if over 18, numident record
- Medicaid Card
- Health Insurance Card



Likely Supporting Documents

Official School Records Library Card Social Security Letter Recent Medical Record or Bill (Recent not defined) **Recent Paycheck Stub** Recent Cell Phone bill with Current Address Public Benefits Letters or Application

Voter Registration Card (Register 17 and 10 Months or Older)

Bank Account Statement

Lease Agreement or Recent Rent Receipt

Religious Records with Signature of Religious Official (Example: Certificate of Baptism)

#### ID and Driver's License Basics (Continued)

- Same identification documents required for both ID and driver's license
- DPS Fact Sheets
  - DPS Homeless Youth ID Card Fact Sheet
  - DPS Homeless Youth Driver's License Fact Sheet
  - DPS Foster Youth ID Card Fact Sheet
  - DPS Foster Youth Driver License Fact Sheet
- Texas Foster Youth Justice Project Developed Resources
  - How Homeless and Unaccompanied Youth Can Get Their Texas Birth Certificate, and Texas ID Card and Texas Driver's License

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 How Foster Youth Can Get Their Texas Birth Certificate, and Texas ID Card and Texas Driver's License

#### ID and Driver's License Basics (Continued)

- Additional details of documents at <u>DPS website</u> including in DPS What it Takes to Apply DL-57 brochure
  - Lists are not exhaustive
- Certification Homeless Status Form or DFPS Form 2042 Foster Care Residency Verification

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- No Proof of Residency in Texas required
- No fee

Proof of U.S. Citizenship

- Certified Birth Certificate from Texas or another U.S. state
- If not born in the United States proof that you are a U.S. citizen or have lawful presence
  - U.S. Citizenship Certificate or Certificate of Naturalization
  - U.S. Passport
  - Consular Report of Birth Abroad Issued by U.S. Department of State
  - Lawful Permanent Resident Card (Green Card)
  - Other unexpired immigration document that shows lawful presence in the United States. Contact the TFYJP for help assessing document.

Proof of Social Security Number

- Social Security Card
- IRS W-2 form or 1099 form (tax forms that employer provides in January)
- Paycheck stub with name and Social Security number on it (ask employer for custom stub that includes SSN)
- Other documents with Social Security Number?
  - Letter from Social Security Administration
  - Social Security Numident History
    - Contact TFYJP for guidance in obtaining

Proof of Identity-One Primary Identification Document (No Secondary or Supporting Documents Needed)

- Photo IDs issued by government agencies with the full name and date of birth
  - Generally unexpired required
- U.S. Passport
- U.S. Citizenship Certificate or Certificate of Naturalization
- Lawful Permanent Resident Card (Green Card)
- Employment Authorization Card (I-766)
- Other U.S. Department Homeland Security (DHS) or U.S. Citizenship and Immigration Services (USCIS) documents

Proof of Identity-No Primary Document? Need Secondary Identification Document and at Least Two Supporting Identification Documents (Plan for Rejection-Take Three!)

- Secondary Identification Document
  - U.S. issued birth certificate
  - Consular Report of Birth Abroad issued by U.S. State Department
  - Court Order with change of name or gender
    - Must include name and date of birth
    - U.S. court or Canadian court



#### Supporting Identification Documents

- Social Security Card
- School ID
- School Report Card or Transcript
- Immunization Records
- Medicaid Card
- Hospital Issued Birth Record
- IRS W-2 form or 1099 form (tax forms that employer provides in January)
- Voter Registration Card (Register When 17 and 10 Months or Older)
- Selective Service Card (Males 18 or older who have completed registration)

#### Driver's License Requirements Beyond Identification Documents

- Many additional requirements to obtain Driver's License
  - DPS Homeless Youth Driver's License Fact Sheet
  - dps.texas.gov/`/ApplyforLicense.htm
  - dps.texas.gov/DriverLicense/teenDriver.htm
- If under 18 years of age
  - Any youth, including youth experiencing homelessness, must have authorizing adult sign the application
    - If authorizing adult not accompanying youth to DPS office, must sign before a notary
    - Authorizing adult is the only person eligible to withdraw authorization for the license.
- Driving school can offer license test and provide car with insurance for test

#### What About Two Texas Residency Documents?

When a youth or young adult has documentation that they are in foster care or are certification of homelessness, they don't need the two documents that show their name and current Texas address

▶ Yeah HB 123!

#### Problems?

- Show relevant DPS fact sheet
- Show information about the laws on Certification of Homeless Status Form
- Ask for supervisor
- Obtain name of person denying, reason for denial and contact TFYJP





### **Contact Information**

Texas Foster Youth Justice Project Hotline: (877) 313-3688 Email: <u>info@texasfosteryouth.org</u> Website: <u>www.texasfosteryouth.org</u>

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